

Resources Committee

Terms of reference:

- In consultation with the Headteacher, to draft the first formal budget plan of the financial year, then formally approve the annual Budget.
- To establish and maintain an up to date 3 year financial plan
- To consider a budget position statement including virement decisions at least termly and to report significant anomalies from the anticipated position to the Governing Body
- To prepare and approve the School Financial Value Standard annually
- To ensure that the school operates within the Financial Regulations of the County Council
- To monitor expenditure of all voluntary funds kept on behalf of the Governing Body
- To annually review charges and remissions policies and expenses policies.
- To make decisions in respect of service agreements
- To make decisions on expenditure following recommendations from other committees
- To advise the governing body on priorities, including Health & Safety, for the maintenance and development of the school's premises
- To determine whether sufficient funds are available for pay increments as recommended by the Headteacher
- In the light of the Headteacher Performance Management Group's recommendations, to determine whether sufficient funds are available for increments
- To oversee arrangements for repairs and maintenance
- To oversee arrangements, including Health & Safety, for the use of school premises by outside users subject to governing body policy
- To establish and keep under review a Building Development Policy
- To establish and keep under review an Accessibility Plan
- To review and approve any policy covered by the remit of the committee

Membership 4

Disqualification –Any relevant person employed to work at the school other than as the headteacher, when the subject for consideration is the pay or performance review of any person employed to work at the school

These terms of reference agreed by the Governing Body	01/10/2025
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Name of Governor	Date Appointed to the Committee
Paul Allington	10/09/2019
David Sheppard	07/10/2026
Emily Bartram Headteacher	20/09/2021
Gaetanne Fuller	07/10/2026
Charlotte Davies	07/10/2026

Chair of the Committee	John Reynolds
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Clerk to the Committee	Sarah McSweeney
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Quorum (minimum of 3, committee can determine higher number)	3
Date Committee established	19/09/2012
Date of next review:	Sept. 2026